**附件：**

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| **采购申请与领用单** | | | | | |
|  | |  |  |  |  |
| **序号** | **物品名称** | **数量** | **总价** | **送达时间/地点** | **领用人** |
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| **合计** | | |  |  |
| **批准人：** | |  |  | **申请人：** | **申请日期：** |